

**DEPARTMENT OF MUSIC**

**College of Fine, Performing and Communication Arts**

**PEER REVIEW OF TEACHING CLASSROOM OBSERVATION GUIDE**

**SEMESTER:**

**OBSERVER NAME:**

**OBSERVED FACULTY MEMBER NAME:**

The list below should help faculty observers organize their thoughts on what to look for when observing another faculty member’s teaching. When conducting the observation, take note of the following:

 • What is the learning environment like (are the learners relaxed or tense?)

• Does the faculty member state the goal or focus of the session?

 • Does the faculty member direct his/her instruction towards the student’s appropriate level of learning?

 • Do the students appear well prepared for the session? What about the instructor? Does everyone have enthusiasm for the subject? Do the students appear engaged?

 • Is there a logical sequence to the presentation of information?

 • How often does the faculty member check for understanding among the students (asking for questions, etc…)?

 • How does the faculty member handle the students’ emotions (e.g. disagreement, excitement, etc…)

 • Describe the level of questions the faculty member poses to the students, and whether the questions are on par with the expected technical knowledge of the students.

• Describe the faculty member’s body language and movement during class. Does he/she make eye contact with the students? Does the faculty member speak loudly enough for the entire class to hear?

• How does the instructor conclude the teaching session? Does he/she summarize major points?

• What worked well in the class?

• What could be improved?