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Welcome

The Department of Music

Welcome to the Department of Music at Wayne State University. As a Wayne State student, you have chosen to pursue your professional training in the heart of the city, surrounded by world-class cultural institutions and a vibrant arts community. We urge you to explore and take advantage of the countless opportunities and resources available in Detroit and throughout the metropolitan area.

The Department's faculty and staff are here to support you in becoming extraordinary performers, scholars and teachers of music. As active artists and researchers, they bring real-world perspective to their advising offices, classrooms or lesson studios. You are also likely to learn a great deal from your peers, a diverse and talented group of students who are pursuing a variety of musical career paths but who all share a love for the art.

This handbook will give you a brief introduction to the CFPCA and the Department of Music; most importantly, it will provide information and tools to help you navigate through your degree program.

The College of Fine, Performing and Communication Arts

The College of Fine, Performing and Communication Arts is housed at 5104 Gullen Mall. The college is led by a Dean and is comprised of four different departments. The other departments in the college are as follows:

Art
Theatre and Dance
Communications

Each department is led by a Chairperson and has its own faculty and staff. Some of the departments of the college are housed in Old Main, including the main offices of the Department of Music, which are located at 1321 Old Main.

The college has about 2500 majors and offers many undergraduate and graduate programs. There are nationally accredited programs in dance, music and theatre and study and performance abroad opportunities. The college has two theatres and many recital halls. Facilities of the college include specialized computer labs, electronic newsrooms, a dance media center, Pilates studios, a digital music recording studio, digital video production facilities and editing suites. As a major in the college there are opportunities for you to be involved in film festivals, theatre performances, concerts, exhibitions, internships and more.

For more information on the CFPCA, **[click here](#)**.



Facilities

Building hours and practice room access

Most Department of Music classes, rehearsals and lessons take place in Old Main, which is open from 7 am to 10 pm Monday through Friday and from 8 am to 6:30 pm on Saturdays and Sundays. During those times the 4th-floor practice rooms may be accessed using your OneCard. A limited number of instrument lockers are also available. If you need to have your OneCard coded for access to the lockers and/or practice rooms, please fill out this form: <https://forms.wayne.edu/53f4ff2b838bc/>

Please take responsibility for keeping the practice rooms clean, trash-free and in good condition. Door glass must remain unblocked at all times. Since many people have access to the area, be sure not to leave any personal belongings unattended. If you notice that a practice room piano needs tuning or service, please report it to Mr. Lee Dyament (office number 1321.5).

Computer/Listening Lab

The computer lab, located in 2220 Old Main, contains workstations, a printer, and a collection of reference recordings. This is also a great place to access the extensive online music collection available from Naxos at <http://wayne.naxosmusiclibrary.com>. The lab is open from 9 am to 5 pm M-F and is staffed by student assistants. To contact the lab directly, call 313-577-7542


Use of WSU-owned instruments

The Department of Music provides instruments for use during methods classes and, in some cases, for study on secondary instruments. To borrow an instrument you must complete an equipment loan form, available from Mr. Bishop or from the instructor of your methods class. Each instrument must be returned — cleaned, and in good condition — no later than the last day of the semester in which it was used. NOTE: If you miss this deadline, a hold will be placed your records, prohibiting you from registering for the following semester. In the case that your borrowed instrument is permanently lost or damaged, you may be held financially responsible for repair or replacement.

Academic Policies

Advising

Music degree program requirements are complex; it is essential that you meet with your Academic Advisor each term before registering for classes. Your Academic Advisor will work with you to review your progress and ensure that you are selecting the appropriate courses. Your advisor will also be able to help you secure overrides for any courses that require them.



In addition, you may want to meet periodically with the program advisor for your specific degree program to make sure you are on track within your concentration/degree program. Program advisors are identified in the faculty/staff directory on the last page of this Handbook.

Grades

Undergraduate music majors must earn a grade of C or better in all music courses required by their degree program. This applies to courses with the subject codes MED, MUA, MUH, MUP, and MUT. A grade of C- or below in any of the music courses will not count toward your degree. Instructors for course numbers below 3000 are required to notify you before the seventh week of classes if you are in danger of earning a grade lower than C. If you receive one of these EAA (Early Academic Assessment) grades, please take it seriously. It does not count toward your GPA, but it provides an opportunity to get back on track for the rest of the semester. If you receive a final semester grade of C- or below, or withdraw from the class with a WF, you will be allowed to register for the course only one additional time to earn a C or better and receive degree credit. The University and each individual School or College have established formal grade appeal procedures. Grade appeal procedures for our college may be accessed at the following web page: <http://cfpca.wayne.edu/files/gradeappeal.pdf>

Academic Holds

A student who is not making satisfactory progress toward his or her degree due to persistently low GPAs or other academic issues may be prevented from further registration by an academic hold. For academic probation holds, please schedule an appointment at the University Advising Center through <http://wams.wayne.edu>

NOTE: If you encounter a hold due to financial issues, that must be cleared with the Student Accounts Receivable Department. See <http://fisops.wayne.edu/bursar/accounts-receivable/holds.php> for more information.

Financial Aid and Employment Opportunities

Scholarships

The Department offers Talent Scholarships in varying amounts, typically awarded when a student enters WSU. Applications for scholarship renewals are due in February each year. If you do not currently have a talent-based award and wish to apply for consideration, those applications are due in March. For help with any questions regarding your Departmental financial aid, please contact Kimberly Simmons at 313-577-1796. Many students in the Department hold academic scholarships or other financial aid awarded by the University. Information about University financial aid, including loans, is available at the Office of Scholarships and Financial Aid.

NOTE: The Financial Aid office does not initiate the process of Department of Music Talent Scholarships. Talent Scholarships and Honor Awards are processed through the Department of Music by Kimberly Simmons.

A young man with light brown hair, wearing a black tuxedo jacket, a white dress shirt, and a black bow tie, is shown from the chest up. He is looking slightly to his left with a focused expression. He is holding a drumstick in his right hand, which is positioned over a white drum head. The background is dark and out of focus.

Activity Awards

Students who take on extra responsibilities in their ensemble or other Department of Music activities may be eligible to receive an Activity Award. These awards are typically coordinated by ensemble directors and area coordinators and are offered on a term-by-term basis. Ask your ensemble director for further information.

Student Assistant Positions

Student assistants may work up to 20 hours weekly, serving as music office receptionists, listening lab supervisors, stage managers, or in other duties as needed. For information about student assistant positions, please contact Ms. Evelyn Williams at 313-577-1800 or evelyn.beverly.williams@wayne.edu.

Community Gig and Lesson Referral Registry

The Department receives numerous requests to hire student musicians as performers or as private lesson instructors. If you would like to be added to our referral list, please complete a Gig Referral Form <https://forms.wayne.edu/53ac37d8d5a30> and/or a Lesson Referral Form <https://forms.wayne.edu/53f2001682305>. Placement on either list is subject to the approval of your applied instructor or area coordinator.

Applied Study

Registering for lessons

Every student in the WSU Department of Music takes individual private instruction in a principal instrument or voice. Credit hours and number of semesters of study vary by program; for your specific requirements please see the undergraduate curriculum guide at: http://music.wayne.edu/undergrad_curr.php. Applied lesson registration requires co-enrollment in one of the major ensembles: Choral Union, Concert Chorale, Jazz Big Band, Jazz Guitar Ensemble, University Bands, or University Symphony Orchestra.

Each time you register for applied lessons you will first complete an online MUP Request Form, available here for major/primary lessons: <https://forms.wayne.edu/52697fa058f36>. Secondary lessons require a paper form, available here: http://www.music.wayne.edu/files/ug_mup_form_f13.pdf, which must be printed out and signed by the Associate Department Chair. In either case, once your form has been processed you will receive an email notifying you to complete online registration for the MUP course number you requested. NOTE: Please plan to register for your lessons as early as possible. **MUP registrations are automatically closed at the end of the first week of each term.**

Applied instructor assignments will be made at the end of the first week of each term; no MUP registrations will be allowed once these assignments have been made. Early in the second week of each term, instructor assignments will be posted on the bulletin board outside of the Music Office (1321 Old Main). It is your responsibility to contact your assigned instructor immediately to arrange a lesson schedule. If you encounter problems with lesson scheduling please contact the Interim Associate Department Chair, Russ Miller at 313-577-2535.



MUP Term Reports and juries

At the end of each semester of private study, you are required to complete an MUP Term Report. This form, available here: http://www.music.wayne.edu/files/mup_term_report_r09.pdf, serves as a formal record of your accomplishments for you and for the Department. This form must be completed by you and your applied instructor before the last day of classes, whether or not you are required to play a jury. You will not receive a final grade until this form has been turned in.

Juries take place during the final examination period each fall and winter as a final examination for applied study. The number and scheduling of juries required varies by program:

BA in Music:

Juries in the first and fourth term of study

BMus in Composition, Music Business, Music Technology:

Juries in the first, fourth, and sixth term of study

BMus in Vocal Music Education (must declare either piano or voice as principal instrument): Juries in the first, fourth, and sixth term of study; fourth-term jury is audition for junior standing

BMus in Instrumental Music Education:

Juries in the first, fourth, and seventh term of study; fourth-term jury is audition for junior standing

BMus in Performance or Jazz Studies:

Juries in each term of study; fourth-term jury is audition for junior standing


NOTE: Students electing secondary instrument or voice lessons do not perform juries.

Your primary applied instructor may require you to play a jury in any semester, regardless of degree requirements, if he or she feels it will benefit you. Several degree programs require fourth-semester junior standing auditions. If this applies to you please consult with your instructor and your Area Coordinator about standards and expectations for those juries.

Recitals and Other Performance Opportunities

Collage Concerts and Area Recitals

Scheduled during the General Concerts and Lectures class time at 11:30 a.m. on Fridays, Collage Concerts are a great opportunity to get performance experience before a large, supportive audience of your peers. Choose one of the available Collage dates from the Department events calendar and then complete a **Collage Concert Request Form** to be included on the program.



Area Coordinators and many studio teachers schedule group recitals for their students once or twice per year. Even if your applied instructor does not have a recital scheduled, there will typically be one for your area (i.e. Strings, Brass, Voice). Ask your instructor or Area Coordinator for information, and check the department calendar for dates.

Degree Recitals

Students working toward a BMus in Performance are required to perform a junior recital (about 30 minutes of music; may be shared with another student) and a senior recital (about 50-60 minutes of music). Jazz Studies majors are required to perform a 60-minute senior recital. Before requesting a degree recital date, you must register for one of the following 0-credit courses: MUA 4470 — Junior Recital or MUA 4480 — Senior Recital. You must also be co-registered for applied lessons on your primary instrument. For a detailed checklist of the steps needed to schedule a degree recital, see **Planning For Your Recital**.

Non-Degree Recitals

If your degree program does not require a recital, you may still choose to schedule one with the approval of your applied instructor. Requests for non-degree performance dates will be considered after the the third week of classes each Fall and Winter term, and will be scheduled on a time-available basis. You may request times on Monday through Friday at 5:30 pm or 7:30 pm only; non-degree recitals will not be scheduled on weekends. An online recital request form is available at: http://www.music.wayne.edu/recital_request_form.pdf

Note: Students who have not fulfilled their English or Mathematics Requirements under the University Competency Requirements will not be allowed to register for their Senior Recital until both requirements are satisfied.

Ensembles and Wayne State @ The Max

You may select from a wide variety of small ensemble courses each term, ranging from jazz combos to opera workshop to chamber music. In addition, each student participates in at least one major ensemble. Large-ensemble performances are scheduled on weekday evenings at 7:30 pm and take place in the The Cube at the Max M. Fisher Music Center, home of the Detroit Symphony Orchestra. See the **Department event calendar** for more information.

Concert Attendance

During your four semesters of MUA 2690 (General Lectures and Concerts) you will be responsible for attending all scheduled events on Fridays at 11:30 a.m. as well as a number of additional concerts. But don't stop there! There are three important reasons to attend concerts — both on and off campus — as often as possible:

- 1) You will often learn more from listening than from performing yourself.
- 2) The audience is an essential aspect of a performance, and it's important for performers to understand their point of view.
- 3) When you attend your colleagues' concerts, they're more likely to come to yours!



CAPSTONE PROJECTS

If your degree program does not require a senior recital, you will have a different capstone project to complete in your senior year. Please consult with your Area Coordinator about requirements for your discipline. B.A. students can read about guidelines for their required senior projects here: http://www.music.wayne.edu/files/ba_project.pdf

- o Performance and Jazz Studies Students: Senior Recital
- o Composition Students: Senior Project
- o B.A. Students: BA Project
- o Music Business and Music Technology Students: Internships
- o Music Education Students: Practicum and Student Teaching
- o Music Technology

After you have completed all required coursework for your degree, you should plan to meet with your Academic Advisor to complete a final Degree Audit. You may also want to check on Academics to be sure you have no outstanding holds. To submit a graduation application in Pipeline, click on the "Student" tab, and select "Apply for Degree or Certificate" from the Student Records menu. A \$40 non-refundable graduation fee is due at this time. You must apply for graduation no later than the end of the fifth week of classes in the semester you plan on graduating. Once your degree application has been filed with the Registrar's Office, the Department of Music will complete your degree certification and submit it to the CPCA Dean's Office for final approval. For more about applying for graduation, see <http://www.reg.wayne.edu/students/graduation.php>

Health and Wellness

The Department of Music at Wayne State University informs music majors, faculty and staff of health and safety standards, hazards and procedures inherent in practice, performance, teaching and listening as applicable to their specific specializations. This includes but is not limited to information regarding hearing, vocal and musculoskeletal health. This information is distributed and dispersed using a variety of methods.

The Department of Music provides a Health and Wellness resource page, located on the Department of Music website, for the student body, as well as the faculty and staff, which includes information on hearing, vocal, and musculoskeletal health. The information provides on-campus and off-campus resources in these three areas.

Please visit the following link for more information about the Health and Safety resources at WSU: <http://music.wayne.edu/studenthealthandwellness.php>

University Resources

Learning resources

Purdy-Kresge Library (extensive music collection) 313-577-4042

<http://www.lib.wayne.edu/info/maps/pk.php>

Naxos online music resource

<http://wayne.naxosmusiclibrary.com>

Wayne State Writing Center

313-577-2544

<http://www.clas.wayne.edu/writing>

Math Success Services

313-577-3245

<http://success.wayne.edu/math-success/index.php>

Health, wellness and safety

Mort Harris Recreation and Fitness Center

313-577-2348

<http://rfc.wayne.edu>

Campus Health Center

313-577-5041

<http://health.wayne.edu>

Counseling and Psychological Services

313-577-3398

<http://caps.wayne.edu>

WSU Police

Emergency

313-577-2222

<http://police.wayne.edu>

Non-Emergency

313-577-2224

Other campus resources

Office of the Registrar

313-577-3541

<http://reg.wayne.edu>

Office of Student Financial Aid

313-577-2100

<http://finaid.wayne.edu>

Student Disability Services

313-577-1851

TTY: 313-577-3365

<http://studentdisability.wayne.edu>

Faculty and Staff Directory

Chair

Norah Duncan IV, Chair
313-577-1775
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Associate Chair

Russell Miller, Associate Chair
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Staff

Kimberly Simmons
Senior Accounting Assistant - Departmental scholarships and awards
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Academic Services Officer
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Evelyn Williams
Music Supervisor - academic and student personnel
313-577-1800
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Brass and Percussion

Douglas Bianchi, Area Coordinator and Associate Professor 313-577-2615
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Keith Claeys, Instructor of Percussion
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Faculty and Staff Directory

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Music Business and Music Technology

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Conducting

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Faculty and Staff Directory

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Kris Kurzawa, Jazz Guitar Ensembles
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Kypros Markou, University Symphony Orchestra
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Russell Miller, Jazz Big Band I
313-577-2532
russmiller@wayne.edu

Charles Newsome, Jazz Guitar Ensembles
313-577-3268
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Alex Sutton, Concert Chorale, Choral Union and Men's Glee Club and Women's Chorale
313-577-8925
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James Fusik, Athletic Bands
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Faculty and Staff Directory

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Faculty and Staff Directory

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Organ and Harpsichord

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Faculty and Staff Directory

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Strings

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John Madison, Instructor of Viola
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Una O'Riordan, Instructor of Cello
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Marian Tanau, Instructor of Violin
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Faculty and Staff Directory

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Theory/Composition

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