



**College of Fine, Performing
and Communication Arts**

Department of Music

1321 Old Main | Detroit, MI 48201 Phone: (313) 577-1795 | Fax: (313) 577-5420 | Email: music@wayne.edu |
Web: music.wayne.edu

PETITION AND AUTHORIZATION FOR DIRECTED STUDY

The form should be approved by the faculty advisor (if applicable), Directed Study course instructor, and Graduate Officer.

Student Name: _____ Banner ID: 00 _____ Access ID: _____

Non-WSU Email: _____ Phone: _____

Mailing Address:

Directed Study Course: _____

Directed Study Term: _____

Directed Study Number of Credits: _____ (the credits must match the course requirements)

Directed Study Completion Date: _____ (as required by the Directed Study course instructor)

The following Directed Study course details are attached to this form (checklist):

- ___ Course Description, Objectives, and Learning Outcomes
- ___ Course Assessments (e.g., papers, examination, oral presentation)
- ___ Course Reading List
- ___ Course Semester Schedule

Student Signature Date

Approvals:

Faculty Advisor Name and Signature (if applicable) Date

Directed Study Instructor Name and Signature Date

Graduate Officer Name and Signature Date

INSTRUCTIONS TO STUDENT, FACULTY ADVISOR, DIRECTED STUDY COURSE INSTRUCTOR and GRADUATE OFFICER

This form serves two purposes. First, it serves in lieu of a departmental course syllabus and is required under the principle that the University must keep a record of the work of each student in each course in graduate programs. Second, it affords a means whereby each student will receive appropriate permission for and assistance in planning a directed study.

A Directed Study course is generally authorized only for the advanced student who has an important area of knowledge and/or work that should be included in a graduate program, but cannot be provided through available courses. The advisor and Directed Study course instructor should authorize a directed study only if the time and assistance necessary to carry it to completion can be given to the student.

A Directed Study course should be authorized when the following criteria are fulfilled:

1. The directed study must be related to student's major field, and be a significant body of knowledge and/or work relevant to the student's degree program, purpose, and objectives.
2. The directed study must be at an advanced academic or professional level and it must not duplicate work in any course previously taken or to be available while the student is earning a degree.

ADMINISTRATIVE PROCESS

1. File the signed form in the student's file.
2. Document the Directed Study permission in a STARS comment.
3. Request the Banner override from the appropriate departmental staff member.