

# PLANNING YOUR RECITAL

## **At least one semester BEFORE your recital date:**

Choose and prepare your program. Take every opportunity to practice performing repertoire pieces: studio classes, area recitals, Collage Concerts, or just playing for your friends and colleagues. Some students complete their pre-recital hearings at juries during the semester before their recitals; this is ideal.

Before the first day of the semester in which you plan to perform:

Register for the appropriate recital course number:

Junior Recital — MUP 4470

Senior Recital — MUP 4480

Graduate Recital — MUA 8290

(Non-degree recitals do not require registration.)

If you plan to share a Junior or non-degree recital, make any necessary arrangements with your co-performer(s).

## **During the first week of the semester, or as early as possible:**

In consultation with your applied teacher and any co-performers, choose a preferred date and time as well as one or two alternate dates.

Secure a pianist if your program requires one, and make sure he or she has the music as early as possible. Arrange in advance for rehearsals with your pianist or any other co-performers. If you can, avoid cramming all the rehearsals into the last couple of weeks.

Identify your recital committee and confirm that they are available on your chosen date. The committee must have three members, typically your applied instructor, your area coordinator and one additional faculty member.

Complete and submit a Recital Request Form here: [http://music.wayne.edu/recital\\_request\\_form.pdf](http://music.wayne.edu/recital_request_form.pdf). You will receive date confirmation from Paul Bishop immediately.

In consultation with with your applied instructor and your area coordinator, arrange a pre-recital hearing date at least four weeks before your performance (Junior Recital ,MUP 4470, do not require a hearing). The hearing will be 15-25 minutes in length, but you should be prepared to perform any portion of your program as requested.

## **No later than four weeks before your recital date:**

Perform your pre-recital hearing.

Finalize your repertoire and program order, then complete the Recital Program Form at: <http://forms.wayne.edu/53d7b26f44114>. If you are presenting a graduate recital, program notes are also due at this time but must be printed by you, not the department.

Reserve dress rehearsal time. You are allowed up to two hours of rehearsal/coaching time in Schaver Music Recital Hall before your event, but you must request the time in advance. Contact Paul Bishop about hall availability.

Plan for what you will wear, and practice playing/singing in your chosen clothing and shoes.

Create an invitation list and get the word out!