

**DEPARTMENT OF MUSIC**

Instructions for Completing the  
Applied Music (MUP) Term Report

All Undergraduate and Graduate students enrolled in Private Applied Music Instruction (MUP) in the Department of Music are required to file an Applied Music Term Report each term of enrollment. This report provides both the student and the Department with a formal record of accomplishments during each term of enrollment.

The Term Report is an interactive PDF document. Once downloaded from the Music website (<http://music.wayne.edu> —located on the Student Resources tab), save the PDF to a local computer and then open it in Adobe's free Reader application (v. 8 or 9 recommended). Hovering the cursor over the various fields will make a "tip" float on the screen to assist you in filling out the form. Once completed, save the entire PDF for your own records and complete the following steps:

1. Confirm with your private teacher whether you are required to perform a jury.
2. Complete and print the form, submitting it to your private teacher no later than December 1 (for Fall Term reports) or April 15 (for Winter Term reports).

Completed Term Reports are due to your private teacher before the scheduled final examination period each term. Final grades will not be entered until term reports have been turned in.

Term Report forms are accessible from the student-use computer in the main Music Office, 1321 Old Main, and can be printed in the office.

**Be sure to keep a copy of the completed term report for your own records.**

WAYNE STATE  
UNIVERSITY  
COLLEGE OF FINE, PERFORMING  
AND COMMUNICATION ARTS

**DEPARTMENT OF MUSIC**

Applied Music (MUP) Term Report

Name	_____	WSU	_____
Instrument or	_____	Email	_____@wayne.edu
Voice Type	_____		
Current	_____		
Instructor	_____		
Current Course	_____		
Election	MUP _____	Term	_____
	<input type="checkbox"/> Major Instrument		<input type="checkbox"/> I am performing a Jury
	<input type="checkbox"/> Principal Instrument		<input type="checkbox"/> I am not performing a Jury
	<input type="checkbox"/> Secondary Instrument		

1. List all scale and technical studies completed during the current term.

2. List, by composer and title, all repertory completed during the current term. Where applicable, place an asterisk on the title to indicate memorized works. This list should include, as appropriate, excerpt study, opera scenes, or other repertory studied during the term.

3. List solo or chamber music performances during the current term, including performances in studio classes, studio recitals, or student collage concerts. Do not include major ensemble performances.

Studio Grade \_\_\_\_\_ Jury Grade \_\_\_\_\_ Final Grade \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_